

**FINAL ACTION MEMO**  
**Planning Commission Meeting of April 6, 2021**

<u>AGENDA ITEM/ACTION</u>	<u>FOLLOW-UP ACTION</u>
<p>1. <b>Call to Order.</b></p> <ul style="list-style-type: none"> <li>• Meeting called to order at 6:00 p.m. by Chair Bivins.</li> <li>• PC members present were Mr. Bivins, Chair; Ms. Firehock, Vice-Chair; Ms. More; Mr. Randolph; Mr. Clayborne; Mr. Keller; Mr. Carrazana (UVA Rep.)</li> <li>• PC Member absent were Mr. Bailey</li> <li>• Staff members present were: Charles Rapp, Bill Fritz, Jodie Filardi, Amelia McCulley, Bart Svoboda, Andy Herrick and Carolyn Shaffer</li> </ul>	
<p>2. <b>Other Matters Not Listed on the Agenda from the Public</b></p>	<u>Clerk:</u> None
<p>3. <b>Consent Agenda</b>  Approval of Minutes March 23, 2021.</p> <p><b>Action.</b> The Planning Commission approved the minutes from the March 23, 2021 Planning Commission meeting with a vote of 6:0 (Mr. Bailey absent).</p>	<u>Clerk:</u> Post to website
<p>4. <b>Public Hearing</b></p> <p>4a. <b><u>PROJECT: ZTA201900008 Section 33 – Zoning Text Amendments, Zoning Map Amendments, Special Use Permits and Special Exceptions</u></b></p> <p>The Albemarle County Planning Commission will hold an electronic public hearing on April 6, 2021 at 6:00 p.m. to receive comments on a proposed ordinance amending Sec. 18-33.1 (Introduction) through Sec. 18-33.54 (Withdrawing an application) of Chapter 18 (Zoning) of the Albemarle County Code Section 18-33 establishes the procedures and requirements for Zoning Text Amendments (ZTAs), Zoning Map Amendments (ZMAs), Special Use Permits (SPs) and Special Exceptions (SEs). The proposed ordinance would reorganize submittal requirements, review procedures, and notification requirements for all Zoning Text Amendments, Zoning Map Amendments, Special Use Permits, and Special Exceptions, and would revise, clarify and standardize the text. Among other revisions, the primary proposed substantive changes would:</p> <p>(1) correct existing and previous errors in references within the ordinance (County Code § 18-33);  (2) clarify the procedures to determine if any application is complete or incomplete (County Code § 18-33.4 and § 18-33.5);  (3) add non-severability language to conditions associated with a special exception (County Code § 18-33.9);  (4) allow for review of projects while in state of deferral (County Code § 18-33.11);  (5) provide that once a deferred application is reactivated, the timeline for review is reset (County Code § 18-33.11);</p>	<u>Clerk:</u> None  <u>Staff:</u> Presentation to the Board of Supervisors in June.

<p>(6) allow for the collection of a new fee for a reactivated application (County Code § 18-33.11); and</p> <p>(7) provide that an application is deemed withdrawn if a deferral request is accepted and the project is not reactivated within six months (County Code § 18-33.11).</p> <p>A copy of the full text of the ordinance is on file in the office of the Clerk of the Board of Supervisors and in the Department of Community Development, County Office Building, 401 McIntire Road, Charlottesville, Virginia.</p> <p>(Bill Fritz)</p> <p><b>Action:</b> The Planning Commission approval of ZTA2019000008 Section 33 – Zoning Text Amendments, Zoning Map Amendments, Special Use Permits and Special Exceptions with a vote of 6:0 (Mr. Bailey absent)</p>	
5. <b>Committee Reports:</b>	
6. <b>Old Business/New Business:</b>	
7. <b>Items for follow-up</b>	
Adjourn to April 13, 2021 at 6:00 p.m., Virtual Meeting. The meeting adjourned at 6:40 p.m.	